

Navy End of Year Checklist | 25-26

Thank you for partnering with Pearson School Assessment and using the ND A+ Formative Assessment – Navy - with your students this year. This checklist highlights key actions to help you close out the school year smoothly.

Teachers

Prepare for the LaunchPad–Navy sync to stop on **May 15th.**

- Roster changes after this date won't appear in Navy.
- You can continue using Navy Checks and Learning Library resources through June 30 with all Class rosters in place before the sync stop date.
- You'll have access to student and class reports (and data) through June 30.

Facilitate end-of-year reflections and goal-setting with students.

- Help students review their learning in Navy, including reflecting on their growth, strengths, and challenges, and set goals for the next year.
- Download each student's Progress Report to support reflections and goal-setting. You can also share these with families and next year's teacher.

Download any student-level data you'll need locally.

- Competency data is preserved year over year in Navy's Learning Map, but detailed student and class report data isn't available for prior years.
- If you'll need student or class report data for local use (for example, grades, conferences, or promotion conversations), download it from the All-Student Results Report before June 30.

Apply to be a Navy Champion in our 26-27 school year cohort!

- Each school year, Navy identifies 25 teachers from across the country to be our Navy Champions! Champions are current Navy users with a genuine enthusiasm for Navy, eager to shape the future of Navy.
- Navy Champions agree to participate in *at least* four focus groups for feedback throughout the year, and in exchange, receive an exclusive Navy swag item each quarter of the school year!

Navy Community Support: +1 (215) 966-5276

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School and District Administrators

Facilitate end-of-year reflections and goal-setting with educators.

- Use instructional coaching, PLCs, or grade-level teams to reflect on student-learning evidence in Navvy this year.
- Discuss what the evidence suggests about your curriculum materials, instructional practices, and your Navvy implementation approach.
- Set goals with your team for Navvy usage and student outcomes next year.

Plan next year's implementation with specifics.

- Confirm which schools, grade levels, and subjects will use Navvy next year. Knowing whether implementation is full or limited will speed up setup.
- If you plan to designate “priority” standards in Navvy, identify them now by grade level and subject to accelerate fall setup.
- Decide whether Navvy adoption is required or optional. If required – for example, if you plan to use Navvy for common formative assessments - clarify which standards will be required, when, and who will coordinate and schedule those Checks. This is a great piece of information to capture in your instructional calendars or pacing guides!

Plan for Navvy professional development.

- NDDPI is providing a full suite of Navvy professional development opportunities, virtually, at no cost to you! Reference the 26-27 PD Plan for sessions details and registration links – account for these in your local PD calendar now so your Navvy training needs are taken care of for the year!
- Alternatively, your district or school may independently purchase Navvy professional development from Pearson, if desired. Locally purchased professional development can be scheduled at your convenience.

Leverage your Pearson team.

- Work with your Pearson Success Partners to schedule an end-of-year review or set a new meeting cadence for next year. We can support, coach, and guide your implementation to success!

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Data and Technology Administrators

Prepare your roster data for summer school use.

- We strongly recommend contacting NDDPI for guidance if you wish to use Navvy for your Summer School programming.
- To use Navvy's Checks during Summer School programming, there must be active academic sessions, courses, classes, and enrollments for Students and Teachers captured in your MIS03 report in STARS prior to *May 15th*.
- Please ensure your Summer School sessions end on or before June 30.

Prepare for the end of year rollover.

- Your account will roll from the 25-26 school year to the 26-27 school year on July 1. At that time, all Academic Sessions, Courses, Classes, and Enrollments will be reset for the new license year.
- District Admin and Site Admin/School Coordinator accounts will roll over automatically. All other Users (Teachers, Students, etc.) will not.

Plan for optimal data sharing in the 26-27 school year.

- For the optimal user experience in Navvy, we recommend ensuring each Course in your data structure aligns to a single grade level and subject. Although you will be able to associate multiple standard sets with each Course in Navvy in the 26-27 school year, to accommodate for multi-grade or multi-subject Courses, we do find that single grade and subject Courses yield the cleanest data and user experience for Teachers and Students.

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